**SQL Server Administration – SQL Object Naming Convention**

**SQL Server Agent Job \***

|  |  |
| --- | --- |
| **Job Prefix** | **Job Type** |
| 000\_ |  Backup (Daily) |
| 001\_ |  Backup (M) |
| 002\_ |  Backup (T) |
| 003\_ |  Backup (W) |
| 004\_ |  Backup (T) |
| 005\_ |  Backup (F) |
| 006\_ |  Backup (S) |
| 007\_ |  Backup (Su) |
| 008\_ |  Backup (One-off) |
| 100\_ |  Admin / Maintenance (Daily) |
| 101\_ |  Admin / Maintenance (M) |
| 102\_ |  Admin / Maintenance (T) |
| 103\_ |  Admin / Maintenance (W) |
| 104\_ |  Admin / Maintenance (T) |
| 105\_ |  Admin / Maintenance (F) |
| 106\_ |  Admin / Maintenance (S) |
| 107\_ |  Admin / Maintenance (Su) |
| 108\_ |  Admin / Maintenance (One-off) |
| 500\_ |  User / Application (Daily) |
| 501\_ |  User / Application (M) |
| 502\_ |  User / Application (T) |
| 503\_ |  User / Application (W) |
| 504\_ |  User / Application (T) |
| 505\_ |  User / Application (F) |
| 506\_ |  User / Application (S) |
| 507\_ |  User / Application (Su) |
| 508\_ |  User / Application (One-Off) |
| 900\_ |  System (Daily) |
| 901\_ |  System (M) |
| 902\_ |  System (T) |
| 903\_ |  System (W) |
| 904\_ |  System (T) |
| 905\_ |  System (F) |
| 906\_ |  System (S) |
| 907\_ |  System (Su) |
| 908\_ |  System (One-off) |
| 999\_ |  Currently Not In Use |

\*If the Agent Job is setup on a SQL Server Instance where Reporting Services is used prefix the Agent job name with a 'z'.

**SQL Server Maintenance Plans**

|  |  |
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| **Job Prefix** | **Job Type** |
| 000\_ |  Backup (Daily) |
| 001\_ |  Backup (M) |
| 002\_ |  Backup (T) |
| 003\_ |  Backup (W) |
| 004\_ |  Backup (T) |
| 005\_ |  Backup (F) |
| 006\_ |  Backup (S) |
| 007\_ |  Backup (Su) |
| 008\_ |  Backup (One-off) |
| 100\_ |  Admin / Maintenance (Daily) |
| 101\_ |  Admin / Maintenance (M) |
| 102\_ |  Admin / Maintenance (T) |
| 103\_ |  Admin / Maintenance (W) |
| 104\_ |  Admin / Maintenance (T) |
| 105\_ |  Admin / Maintenance (F) |
| 106\_ |  Admin / Maintenance (S) |
| 107\_  |  Admin / Maintenance (Su) |
| 108\_ |  Admin / Maintenance (One-off) |
| 500\_  |  User / Application (Daily) |
| 501\_ |  User / Application (M) |
| 502\_ |  User / Application (T) |
| 503\_ |  User / Application (W) |
| 504\_ |  User / Application (T) |
| 505\_ |  User / Application (F) |
| 506\_ |  User / Application (S) |
| 507\_ |  User / Application (Su) |
| 508\_ |  User / Application (One-Off) |

|  |  |
| --- | --- |
| Key: |  |
| Daily |  Every Day |
| M |  Monday |
| T |  Tuesday |
| W |  Wednesday |
| T |  Thursday |
| F |  Friday |
| S |  Saturday |
| Su |  Sunday |